

# OXFORDSHIRE NETBALL LEAGUE

## DUTY TEAM CHECKLIST AND RESULTS

Date:        /        /

Day:       

Please ✓ the duties as you complete them.

	7:00pm	8:30pm
Collect the equipment box from the Arena office		
Switch on mobile phone – check for any messages		
Enter ALL teams into the results tables below and fill out a match card for all games		
Register the arrival of all teams and umpires in the table below		
Issue match cards to captains of first named team		
If any umpire is not wearing white/ light clothing, issue high-vis vest		
Have all teams and umpires arrived? If no, refer to the ONL Summer League Rules - 2013, Points 19 & 20.		
Sound the Hooter and hold up cards to begin each session. 🔊 5 minute warning   🔊 2 minute warning   🔊 30 second warning   🔊 Start matches		
Time all quarters and breaks. 🕒 All quarters are <b>15mins</b> 🕒 1/4 time - <b>3 mins</b> , 1/2 time - <b>5 mins</b> , 3/4 time - <b>3mins</b> 🔊 Sound the hooter to start and stop quarters & 30sec before play is due to recommence.		
Be prepared to help in the event of an accident or injury. Assist where you can and ensure the incident report is filled out. For more serious injuries refer to the ONL Summer League Rules - 2013, Points 23 & 24.		
Collect match cards, check all are signed and input results into table below.		
Check courts for rubbish – clear as necessary		
Switch off mobile phone		
Place this completed checklist/results into envelope marked 'master sheet' & post within 24hrs.		
Place match cards into envelope marked 'match cards' & post within 24hrs.		
Place all equipment tidily into the equipment box and return it to the Arena office		

**7:00pm**     **Div** \_\_\_\_\_

T - ✓ team arrival     U - ✓ umpire arrival against the team they represent

Crt	Team 1	T	U	VS	Team 2	T	U	Team 1		Team 2	
								Goals	Pts	Goals	Pts
1				VS							
2				VS							
3				VS							
4				VS							
5				VS							

Duty Club: \_\_\_\_\_

Official 2: \_\_\_\_\_

Print / Sign

Official 1: \_\_\_\_\_

Official 3: \_\_\_\_\_

Print / Sign

Print / Sign

**8:30pm**     **Div** \_\_\_\_\_

Crt	Team 1	T	U	VS	Team 2	T	U	Team 1		Team 2	
								Goals	Pts	Goals	Pts
1				VS							
2				VS							
3				VS							
4				VS							
5				VS							

Duty Club: \_\_\_\_\_

Official 2: \_\_\_\_\_

Print / Sign

Official 1: \_\_\_\_\_

Official 3: \_\_\_\_\_

Print / Sign

Print / Sign

Comments: